



Date: \_\_\_\_\_

## FUNCTION CONFIRMATION FORM

**Attention: Function coordinator**

Booking date: \_\_\_\_\_

Booking name: \_\_\_\_\_ Occasion: \_\_\_\_\_

Contact numbers: Ph: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Postal address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Confirmed numbers attending: Adults: \_\_\_\_\_ Children: \_\_\_\_\_

High chairs required: Yes / No If yes: \_\_\_\_\_ Maximum 4

Diet needs: Yes / No \* If YES, please speak to function coordinator directly.

*Note: All functions must send a deposit prior to function of 25%; this is to confirm your booking made at the Wharf Tavern Mooloolaba.*

*Please return this letter back with all details complete, also please enclose the deposit for (25%) your function in a form of money order. Personal cheques will not be accepted unless approved via the function manager.*

*\*\* Money order to be made out to 'The Wharf Tavern':*

PAYMENT ON THE DAY: PLEASE CIRCLE ONE OF THE FOLLOWING  
CASH / EFTPOS/ CREDIT/ CHEQUE/ OTHER: \_\_\_\_\_

Please if you have any concerns or changes needed to be altered for your function, to please contact the function coordinator directly. Ph: 07 5444 8383

*Thank you for choosing the Wharf Tavern,  
we hope your visit will be a pleasurable experience.*

*Function Coordinator.*